

APPLICANTS NAME

SURNAME _____ GIVEN NAMES _____
D.O.B _____ D/L _____ PASSPORT _____
STATE _____ LAST SUBURB _____

APPLICANTS CONTACT NUMBERS and EMAIL

(H.) _____ (W.) _____ (M.) _____
Email: _____

VEHICLE

TYPE _____
REGO _____ OWNED or FINANCED _____

NUMBER OF OCCUPANTS

Adults _____ Children _____ Ages _____

OCCUPATION (CURRENT EMPLOYER)

OCCUPATION _____ EMPLOYER _____
ADDRESS _____
PHONE _____ INCOME \$ _____ CONTACT _____
PERIOD OF EMPLOYMENT _____

OCCUPATION (PREVIOUS EMPLOYER)

OCCUPATION _____ EMPLOYER _____
ADDRESS _____
PHONE _____ INCOME \$ _____ CONTACT _____
PERIOD OF EMPLOYMENT _____

OTHER INCOME

ADDITIONAL INCOME or BENEFITS RECEIVED _____ AMOUNT \$ _____

PETS

PETS OWNED _____ BREED _____
REGISTERED _____

PRESENT ADDRESS

AGENT / LANDLORD _____

PERIOD OF OCCUPANCY _____ RENT PAID \$ _____ per week

ADDRESS _____

BOND \$ _____ PHONE _____ CONTACT _____

REASON FOR LEAVING _____

PREVIOUS ADDRESS

AGENT / LANDLORD _____

PERIOD OF OCCUPANCY _____ RENT PAID \$ _____ per week

ADDRESS _____

BOND \$ _____ PHONE _____ CONTACT _____

REASON FOR LEAVING _____

PERSON TO CONTACT IN EMERGENCY

NAME _____ PHONE _____

ADDRESS _____

NEAREST RELATIVE NOT LIVING WITH YOU

NAME _____ PHONE _____

ADDRESS _____

If self employed evidence will be required such as Tax or Annual Returns, please advice of details-

COMPANY OR BUSINESS

COMPANY or BUSINESS NAME _____

ADDRESS _____

LESSOR / AGENT _____

ACN or BUSINESS REGISTRATION NUMBER _____ DATE FORMED _____

ACCOUNTANT _____ CONTACT _____

ADDRESS _____

PHONE _____ FAX _____

APPLICATION FOR TENANCY

PROPERTY ADDRESS _____

THIS APPLICATION IS MADE ON THE _____

In order to process this application all questions must be answered fully. The completion of this application is not an acceptance. Failure to fully complete this application may result in the application not being processed.

I/We the said applicant/s declare that all the information contained in this application is true and correct, and that the information is provided of my/our own freewill. I/We further authorise the agent to contact any of the referees or references supplied by me/us in this application for verification of the details provided.

I/We declare the following:

1. I/We inspected the above property on the _____
2. I/We wish to apply to rent the above property for a period of _____ months commencing on _____
3. I/We agree that the rent is \$ _____ per week/fortnight/month and that the rental bond is \$ _____
4. I/We the applicant/s declare that I/we am/are not bankrupt and that I/we have not entered into any scheme of arrangement for payment of monies to any creditors. I/We further declare that I/we am/are not paying off any previous rental debt.
5. I/We authorise the agent to access and check any information that may be listed on me/us on the TICA DEFAULT TENANCY DATABASE and any other tenancy database which may be available.
6. I/We agree and understand that in the event of this application being rejected there is no requirement at law for the agent to disclose to me/us any reason for such rejection. I/We also agree that I/we will not raise any objection for not being provided a reason for any rejection of this application.
7. I/We agree and understand that in the event of this application being approved all initial monies will be paid to the agent by bank transfer or EFTPOS.
8. I/We agree that no keys for the property will be provided by the agent to me/us until such time as all monies owed are paid in full in accordance with clause 8 above.
9. I/We agree that I/we will abide by the policies of the office of the agent as may be provided to me/us in relation to this tenancy.
10. I/We agree that upon communication of acceptance of this application by the landlord or his agent that this Tenancy shall be binding on both the landlord and the tenant. I/We further agree that I/We will pay a full weeks holding deposit to secure the property, should you not proceed this rent will not be refunded.

Applicants Signature

Agents Signature

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SURNAME _____ GIVEN NAMES _____
D.O.B _____ D/L _____ PASSPORT _____
STATE _____ LAST SUBURB _____

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OCCUPATION _____ EMPLOYER _____
ADDRESS _____
PHONE _____ INCOME \$ _____ CONTACT _____
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ADDRESS _____

BOND \$ _____ PHONE _____ CONTACT _____

REASON FOR LEAVING _____

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PERSON TO CONTACT IN EMERGENCY

NAME _____ PHONE _____

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NEAREST RELATIVE NOT LIVING WITH YOU

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ADDRESS _____

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ACN or BUSINESS REGISTRATION NUMBER _____ DATE FORMED _____

ACCOUNTANT _____ CONTACT _____

ADDRESS _____

PHONE _____ FAX _____

Tenancy ID Checklist

To assist you with your tenancy application we provide the following checklist of documents you need to include. **NOTE: Your application CANNOT be processed unless all documents are provided.**

To prevent any inconvenience to you, please check off the items and ensure you have all documents copied and attached to your tenancy application. Please also note copying services are not available at our offices.

Identification

Provide a copy of ONE (1) form of photo identification:

- Current driver's licence, OR
- Current passport and visa (if applicable), OR
- Student ID card, OR
- Proof of age card

Provide copies of TWO (2) forms of other identification:

- Birth certificate
- Medicare card
- Health care card
- Pension card

Provide copies of TWO (2) documents showing your name and address, for example:

- Motor vehicle registration
- Electricity or gas account
- Water account
- Telephone account
- Bank statement
- Tax assessment notice

Proof of Income

Provide ONE (1) of the following:

- If employed, copies of your last three (3) pay slips
- If applicable, copies of your Centre-link statement, child support statement OR family tax benefit statement
- If you are self-employed, please provide a reference from your accountant and a copy of your most recent tax return
- If your income comes from overseas, clear evidence of the source and amount needs to be provided.

Proof of current residency (rental or own home)

If you are currently renting:

- A copy of your tenancy history ledger, OR
- A copy of your most recent tenancy agreement (lease), OR
- If this is a private arrangement (does not include an agent), provide names, phone numbers and email addresses for owners (for example, you may be living with parents or guardians)

If you have been living in your own home:

- Provide a copy of a recent water account or council rates notice, OR
- If your house is being sold, please provide the name and telephone number of the selling agent

If approved for a property, you will then have 24 hours to secure the property by paying a holding deposit at our office or by direct deposit into our rental trust account.

In accordance with the Privacy Act, I/we the undersigned authorise the recipient of this fax to give information to Your Agency, regarding my/our rental history.

I/we understand this information will be used to assess my/our application.

Applicants Name			
Property Applied For			
Current Rental Property Address			
Period of Tenancy	FROM:	TO:	Rent Paid per week
Company Managing the Rental Property			Contact Agent Name
Phone No. of Agent / Private Owner			Email of Agent/Owner
Signature/s of Applicant			Date

PLEASE FILL IN ABOVE INFORMATION AND RETURN WITH YOUR APPLICATION

Our office will email this to your agent and request a reference from them. **Please do not complete the lower section.**

Dear Agent,
Please complete and return by email to Your Agency (email-pm@youragency.net.au)
Thank you.

Name and position of person filing this form out from above Agency.	
How Long at Property?	
Current Rent Paid?	
Was the tenant cooperative to deal with?	
Did they pay rent on time? If not perfect and consistent, please specify problems.	
Were there any general inspections?	YES / NO
Result of General Inspections?	
Where lawns & gardens kept in good order?	
Did they have pets? If yes, please state the kind.	YES / NO
Did the pets do damage? If yes, please specify and state remedy effected.	YES / NO
Are the tenant/s considerate of neighbours?	
Were any Notices to Remedy Breach issued to the tenant/s? If yes, please provide details.	
Do you know why they left the property?	YES / NO
Was the full bond returned? If no, please give details.	
Would you rent to them again?	YES / NO
Signature of Agent/Private Owner Please attach the tenants ledger	

Utility connections - A FREE of charge service to help connect you

www.realestate.com.au/connect/agent/WDCTJY

Step 1

Choose service

- Electricity
- Gas
- Phone
- Internet
- Pay TV

Step 2

Choose provider

- Origin AGL
- Telstra
- Telstra
- Foxtel

Step 3

Requested connection date

DD/MM/YYYY

DD/MM/YYYY

DD/MM/YYYY

DD/MM/YYYY

POWER ON GUARANTEE

Our POWER ON GUARANTEE ensures that your electricity will be on for move-in day.

If it's not, we will investigate the issue, provide a prompt resolution and reimburse you for any reasonable out of pocket expenses arising out of the connections delay to the value of \$200 per day and capped at a total of \$1,000*.

*Subject to our POWER ON GUARANTEE terms and conditions below

NO FIXED TERMS

on electricity & gas plans so you are not locked in.*

** Note, you may be charged fees such as a disconnection fee when exiting your contract. You may also be charged fees by your current energy provider when exiting your existing plan.*

How Connection services from realestate.com.au works



1. Select the utilities and enter requested connection dates



2. Sign your consent on the next page



3. Your Agent will submit your request to us



4. We will lodge your connection requests with the utility companies



5. For phone, internet and Pay TV requests, we will call you to walk through the options



6. We'll SMS and email you confirmation of the order

General terms and conditions

This is an OPTIONAL connection service to assist you to obtain energy and/or telecommunications services for your new residence. If you are a prospective tenant, your decision whether or not to use this service will not affect your rental application. One of realestate.com.au's service providers Fast Connect Pty Ltd (telephone: 1300 661 464) (the "Service Provider") is the marketer of energy and telecommunications services provided by various retailers, and will assist realestate.com.au to provide this connection service to you.

If you have ticked one of the boxes above, you consent to realestate.com.au and its Service Provider using your personal information provided by you in this form and your tenant application form (if applicable) in accordance with the Privacy Collection Statement below including using those details to contact you by phone, SMS and email in relation to the selected product(s). You acknowledge that realestate.com.au and its Service Provider may receive commissions or fees from your selected retailer(s), that commissions or fees may be paid between realestate.com.au and its Service Provider, and that your real estate agent may receive commissions or fees from realestate.com.au or its Service Provider, in each case for arranging provision of the requested services.

You may prefer to obtain services under different terms and conditions, or from different retailers, to those set out above. However, the above products are the only ones that are available as part of this connection service. You acknowledge that if you select one of the services above and the relevant retailer agrees to provide that service to you, then you will enter into a contract with that retailer for the provision of that service. Retailers retain discretion in relation to accepting your request for products or services - acceptance may be affected by factors such as a retailer's credit criteria or ability to supply to your selected address.

Energy (Electricity and Gas)

If you have selected an energy product above, you are entitled to be provided with certain information before you enter into a contract for the provision of that electricity or gas. That information is set out in, or accompanies, this form. A summary of some key useful information concerning these contracts is set out on the following page.

POWER ON GUARANTEE terms and conditions

realestate.com.au offers a "POWER ON GUARANTEE". We guarantee that your electricity will be connected by your requested connection date, provided that:

- (a) you select one of the electricity retailers offered above;
- (b) realestate.com.au is provided with the correct address for the connection of your electricity;
- (c) realestate.com.au receives your electricity connection request by at least 2pm Australian Eastern Standard Time on the Business Day prior to your requested connection date as selected above (the "Connection Date");

- (d) your selected electricity retailer accepts your connection request;
- (e) you turn your mains switch off prior to the Connection Date;
- (f) you provide clear access to your property on the Connection Date;
- (g) you complete any other reasonable requirements requested by realestate.com.au or its Service Provider; and
- (h) there is no fault at the property which prevents electricity from being connected on the Connection Date.

If the POWER ON GUARANTEE applies (in accordance with the above paragraph), and your electricity is not connected by midnight on the Connection Date, realestate.com.au's Service Provider will:

- (a) promptly investigate the issue and use its best endeavours to solve the connection problem as soon as possible; and
- (b) reimburse you for any Out Of Pocket Expenses incurred by you as a result of the late connection.

"Out of Pocket Expenses" means reasonable out of pocket expenses incurred by you as a direct result of your electricity not being connected on the Connection Date at your nominated address, until your electricity is connected, up to a maximum of \$200 per day and capped at a total of \$1000 in aggregate, but does not include any expenses incurred as a result of:

- (a) loss of income (time off work);
- (b) loss of business revenue;
- (c) petrol costs, however incurred; or
- (d) loss of or injury to animals.

In order to claim under the POWER ON GUARANTEE, you must contact realestate.com.au's Service Provider within two (2) weeks of the Connection Date on 1300 661 464 and provide details of your case and written evidence of any expenses you want to claim. The expense of claiming under the POWER ON GUARANTEE (if any) shall be borne by you.

The benefits under the POWER ON GUARANTEE are in addition to any other rights and remedies available under any applicable law which is non-excludable. However, all other warranties (whether express or implied) are expressly excluded.

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

realestate.com.au does not guarantee the connection, or disconnection of any other services requested by you, or that any will be by your requested date. You agree that to the maximum extent permitted by law, other than as set out above, realestate.com.au and its Service Provider will have no liability to you for the provision of the service.

Retailer contact details

Origin Energy Ltd.
 Level 7, 321 Exhibition St Melbourne VIC 3000
 Ph: 132 463 Fax: 1800 132 463
 Email: enquiry@originenergy.com.au
 This market retail contract is: **Origin Supply**
 Electricity and/or Dual Fuel Plan.

If Origin is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with Origin instead of a market retail contract.

AGL Energy Limited
 Level 22, 120 Spencer Street Melbourne VIC 3000
 Phone: 131 245 Fax: (03) 8633 6002
 Email: enquiries@agl.com.au
 This market retail contract is: **AGL Freedom**
 Electricity and/or Dual Fuel Plan.

If AGL is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with AGL instead of a market retail contract.

Tariffs and charges

We will email you a link with the prices and charges for your selected product upon receipt of your request for that product and also provide you with an opportunity to opt-out at this time.

Contract term

The contract commences when you satisfy any pre-conditions that may be specified in it. The contract may be terminated by you giving notice of termination or by agreement between you and the retailer. The contract will also end if energy is bought for the premises under a different contract or, in some cases, if the premises are disconnected. In addition, the retailer might be entitled to terminate the contract where you are in breach of it or if you vacate the relevant premises.

Billing and payment arrangements

Bills will be issued at least once every 3 months. You may generally pay your bills in person, by telephone, by mail, by direct debit or by electronic funds transfer. In certain circumstances, you may also be able to pay your bills by using Centrepay.

Concessions or rebates

If you hold a current government concession card you may be entitled to receive a rebate on your bill. Further information about the concessions and rebates that may be available to you can be obtained from the retailer.

Service levels

The service will comply with all laws and regulatory requirements applicable in the state or territory in which the supply address is located.

Cooling off period

If a cooling off period applies to your contract (which will typically be the case only where it is a market retail contract), then you may cancel the contract within 10 business days of receiving the retailer's welcome pack by informing the retailer by telephone or in writing of your intention to cancel the contract.

Electronic transactions

If any requirement in connection with the service is to be met electronically, it will be met in accordance with the contract. You will be recognised as having received the information and be bound by the transaction in accordance with applicable laws, regulatory requirements and the contract.

Complaints

You may complain to the retailer about the Service Provider. Contact the retailer if you wish to do this. If your complaint is not satisfactorily resolved by the retailer, then you may complain to the energy ombudsman.

eBilling and Welcome Pack

Unless you request otherwise, your electricity and/or gas bills will be sent to the email address provided by you in this form.

No, please post these items to me in hard copy to my new address
 (please tick)

Explicit Informed Consent

By signing below, I/we understand and agree:

- that I/we have read and accept the prices and charges applicable to the selected energy product;
- that, subject to the terms of the selected contract and any applicable legislation, the selected retailer may vary the energy rates which are used to calculate the applicable usage charges from time to time, and can vary the tariff structure, charges, billing frequency, and the terms of the contract at any time by writing to me/us;
- to become a customer of the selected retailer in accordance with the terms and conditions of the selected contract, including by transferring to that retailer, if the retailer agrees to provide me/us with my/our chosen product on those terms and conditions.

Tenant/Purchaser Signed	Co-Tenant/Co-Purchaser (if any) Signed	Date
X	X	DD/MM/YYYY

Please note, if you select ANY of the products displayed above, you must acknowledge your consent to the above information, our Privacy Collection Statement and you being contacted by our Service Provider in relation to the selected products, by providing your signature(s).

Privacy Collection Statement

realestate.com.au collects and uses the information in this form and your tenant application form (if applicable) to provide the connection service and will disclose this information to its Service Provider and to your chosen energy and telecommunication retailer(s). realestate.com.au may also use the information to promote its other services, and services of trusted third parties. realestate.com.au's Privacy Policy at www.realestate.com.au/privacy further explains how realestate.com.au collects, uses and discloses personal information and how to access, correct or complain about the handling of personal information. You agree that the personal information you provide to us (or authorise to be provided to us) is your information, or information which you have been authorised to provide us. Where you are authorised to provide another individual's information to us, you must inform that individual that their personal information will be used and disclosed by us in accordance with our Privacy Policy www.realestate.com.au/privacy and these terms and conditions.